

Name: _____

Sponsor: _____

Rotary Rookie Worksheet

As a new member of the Rotary Club of _____, you are asked to complete each of the following items. Please write in the date that you complete each task. When you have completed the entire list, please return the worksheet to the Membership Chair so that we can arrange to exchange your red badge for a blue badge. If you have questions, please ask your sponsor/mentor or the Membership Committee chair for assistance.

DATE COMPLETED

TASK

1. Greet members and guests for three weeks – report to the Sgt. at Arms 30 minutes before the meeting starts.

Date: _____ Week 1 Date: _____ Week 2 Date: _____ Week 3

2. Work four weeks at the attendance table OR help with club set up (see Sgt. At Arms)

Date: ____ Week 1 Date: ____ Week 2 Date ____ Week 3 Date ____ Week 4

3. Choose a committee _____ and a service project _____ and introduce yourself to the chairs of each.

4. Use the club website to check out the "Calendar of Events." Using the links on the "Officers & Directors" page or the club Directory, send the President-Elect a reminder about the next Board meeting. Check your directory listing and edit your profile.

5. Visit Rotary International's website (<http://www.rotary.org>) and the District 6780 website (<http://www.RotaryDistrict6780.com>). After you check them out, send a SHORT paragraph for the club bulletin about something you found interesting to the bulletin editor.

6. Log a make-up at one of the 14 online clubs, sending your make-up via email to the Club secretary. You'll find the links to the online clubs at http://www.rotary.org/RIdocuments/en_pdf/eclub_list.pdf.

7. Make up a meeting by visiting another traditional club (NOT an online make-up) or attending a meeting of an Interact, Rotaract, or YouthACT Club. You can use the links at <http://www.rotarydistrict6780.com/MeetingDayList.cfm> to help you find other clubs in our District or <https://www.rotary.org/en/AboutUs/SiteTools/ClubLocator/Pages/ridefault.aspx> to find Clubs around the world. Bring your make-up card back and turn it in to the Attendance Desk or send a note to the Club Secretary.

8. Bring a guest to a club meeting – preferably, someone who would qualify for membership. Check the "How to Propose a Member" brochure for qualifications and some suggestions on how to invite a potential member (remember NOT to offer membership – only the board can make that offer!).

DAILY: Wear your Rotary lapel pin – It builds awareness and will open doors to conversation about Rotary.

WEEKLY: Wear your name badge at meetings – It helps others learn your name and classification.

WEEKLY: Introduce yourself to others at our meeting – Fellowship is a key benefit of membership.

WEEKLY: Sit at a different table at each meeting – You'll meet more people.

EVENT: Plan to attend the next club social event – Talk with your sponsor/mentor about details.